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**Hostel No-Dues Certificate**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Student |  | Enrollment No |  |
| School/Institute |  | Department |  |
| Branch and Semester |  | Hostel Name |  |
| Room Number |  | Date and Time of Leaving: |  |
| Room-Mate -01  Name & Signature |  | Room-Mate -02  Name & Signature |  |

**Check List**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.N** | **Item** | **Ok /Not Ok/NA** | **S.N** | **Item** | **Ok /Not Ok/NA** |
| 1 | Bed |  | 9 | Walls |  |
| 2 | Mattress |  | 10 | Windows |  |
| 3 | Cup-Board |  | 11 | Washroom Taps |  |
| 4 | Cup-Board (Keys) |  | 12 | Wash Basin |  |
| 5 | Fan |  | 13 | Toilet Seat |  |
| 6 | Tube Light |  | 14 | Penalties (If Any)  Clearance |  |
| 7 | Switch Boards |  | 15 | Hostel Fees Clearance |  |
| 8 | Doors |  | 16 | Electricity Bill Clearance |  |
| 17 | Curtains and Rods |  | 18 | Late Fees Fine Clearance |  |

Signature & Comments by Hostel Supervisor : …………………………………………………………………………………………………………………………

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Hostel Warden Comment & Signature :

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Tilak \* Tagore \* Lohia \* Ambedkar Hostel Blocks

**ITM(SLS)Baroda University,** DhanoraTank Road, Behind Darshan Hotel, Paldi Village ,Halol Highway, WaghodiaTaluka,Vadodara - 391510, Gujarat India. Tel.: 02668-275508