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# ITM (SLS) BARODA UNIVERSITY

Staff AccommodationApplication Form

(Session: 2025 - 2026)

(To be filled in by the applicant in his own handwriting clearly and carefully)

**Important Instructions**

Please attach a copy of Aadhar Card.

**PERSONALDATA :**

1). Full Name …………………………………...................................................................................…….............

Surname First Name Fathers Name

2). Residential Address …………………………………………………...............................................................

...............................................................................................................................................................

3). Pin:…………………… City……………………..............State............................

(Mobile) …………………………………Home

Tel:.................................Email.....................................................................

4). Date of Birth ……………………....... 5). Blood Group .....................................

6). Emergency Phone Number (Parent/Guardian/Local Guardian):…………………...........…………………….

7). School at ITMBU: ……………………………………….8) Designation: ……………..................................

I declare that the information given above is true to the best of my knowledge. I agree that if any information furnishedabove found incorrect my application is liable to be cancelled.

Date: Signature of the Applicant

**Recommendation with specific remarks from Hostel Supervisor**

**.......................................................................................................................................................................................**

(For Office Use Only)

**(To be filled up by Hostel Warden)**

Allotted Block. …………….. Allotted Room No. ……………..

Please deduct Rs………………………………………………………………………………….only) as Room Rentand Mess Fees , fromMr./Ms.…………………………………………………………………………………

Signature of Warden



**Terms and Conditions**

1.Smoking, Alcohol & Narcotic consumption is strictly prohibited in and around the university premises.

2. Staff members are not allowed to use electric inductions, microwave oven, stoves, heaters iron machine, blue tooth speakers etc in rooms.

3. Staff Members must keep the Campus & Rooms clean. Defacing walls, equipment, furniture etc., is strictly prohibited.

4. Food will be served only in the designated Dining Hall(s) and only during the specified timings. No one is allowed to take the food inside rooms and **Cooking is not allowedin the rooms.**

5. The Staff member will be responsible for the safe keeping of their own property. In the event of loss of any personal property of a resident due to theft, fire or any other cause, the Hostel Authorities shall in no way be consideredresponsible.

6. The Management reserves the right to initiate amendment of the rules and regulations stated hereinbefore from time to time as felt necessary and shall be informed of any amendment becoming effective through circulars.

7. Visitors of staff members are allowed only after the prior approval from the competent authority.

**I confirm that I have read and accepted the above terms and conditions regarding hostel accommodation facility, I shall abide by the rules and regulations of the ITM(SLS) Baroda University Hostel.**

Name Signature

Designation

Date